

Girl Scouts of Greater Atlanta, Inc.
Instructions for Completing the Financial Assistance Request Form

In order to review and process your request, all sections applicable to your request are **required** on the reverse side. Any information not completed on this form will delay your request. This form must be completed by a **parent/guardian**, or the **adult** requesting assistance for themselves. Please be sure to check the girl or adult block to ensure appropriate processing of application. We **do not** provide assistance to an entire troop. Please note that each girl or adult in need of assistance is limited to **two requests** per membership year.

Please mail form to Girl Scouts of Greater Atlanta, Inc. 5601 North Allen Rd. Mableton, GA 30126
Attn: Financial Assistance. All financial assistance requests will remain confidential.
Contact Theletia Clayborne for assistance with completing this form, 770 702-9143.

SECTION I: This section is to be completed by **all** applicants. In the instance of an adult applying for an educational opportunity there may/may not be a troop number or leader, and those lines may be left blank. The program level check blocks can be checked for adult applicants, which would only indicate the program level of girls you volunteer with. Please be sure to include the service unit name. Juliette Girl Scout parents can use zeros for the troop number, write "Juliette" for troop leader and use the name of their nearest school if they do not know their Service Unit.

SECTION II: The United Way and other donors **require** information on the household income of the families we serve and your request will not be granted if left blank.

SECTION III: This section is used when requesting program supplies for **girl members only**. If request is granted, the supplies will be mailed from the Badge & Sash to the name and address listed in Section I.

SECTION IV: This section is used when requesting assistance to attend a **council event** or **council approved day camp** only. Assistance that is granted will be applied to the event fee and included in any confirmation notices (event registration form, along with 50% payment must be sent in with financial assistance form). Please note that assistance is not available for service unit or troop planned events.

SECTION V: This section is used when adults are requesting assistance to attend a training offered through our council and 50% payment is required. Limited training books are available.

MEMBERSHIP FEES: To request assistance for these fees, select the appropriate area on the membership registration form.

*A gift to the **Annual Fund** ensures financial assistance is available for every girl and adult who need help to participate in Girl Scouting.*